

SOLE SOURCE JUSTIFICATION

FOR FEDERAL PROCUREMENTS UNDER SIMPLIFIED ACQUISITION THRESHOLD (i.e. < \$150,000)

1. Describe the supply or service to be acquired and the total estimated dollar value:

2. List the proposed vendor/contractor (name, contact, and phone number) and describe the unique knowledge or capabilities of the proposed vendor/contractor: (e.g. your explanation should provide the rationale for using the recommended product to be purchased from a specific vendor/contractor. The justification must clearly explain what is unique about the technical features of the product and/or if the identical product is required to maintain continuity of research data).

3. FAR Authority:
FAR 13.106-1(b)(1)(i).

4. Certification:
I hereby certify that the data provided above is accurate and complete to the best of my knowledge and belief.

Typed/Printed Name and Signature of Technical Representative

Date

5. CO Certification:
I hereby determine that the circumstances of this procurement/contract action deem only one source reasonably available. Also, to the best of my knowledge the quoted price is fair and reasonable (see market research supporting documentation in the order file).

Contracting Officer

Date

Reviewed By:

Business Service Center (Team Lead/Chief)

Date